

Workshop Attendance Requirements

- Participants are required to attend events in their entirety. No partial credit will be given. No exceptions.
- It is your responsibility to contact your licensing/certification board(s) to determine eligibility to meet your continuing education requirements.
- CEU certificates will be distributed at the conclusion of each event.

Fees & Information

FULL DAY EVENTS:

Payment must accompany registration:

- Early registration (paid 30 days or more prior to event): **\$130**
- Full price (paid less than thirty days prior to event): **\$140**
- Walk-in fee: **\$165**. Note: Seating cannot be guaranteed.

Registration includes continental breakfast, morning snacks & lunch.

You can receive an additional 5 percent discount when you register online at brattlebororetreat.org.

GROUP OR BULK REGISTRATIONS

We can arrange group discounts for organizations and for individuals or groups who wish to register for four or more slots at a time. Group discounts can be applied to single or multiple events, and may not be combined with other discounts. Call 802-258-4359 for details.

Schedule for Full Day Events

- **8:00 am**—registration & continental breakfast
- **8:30 am**—introductions, conference begins
- **Lunch**—included with registration. Times vary depending on venue.
- **4:00 pm**—conference ends, distribution of CEU certificates.

BOOK SALES

Most conferences will feature a bookstore run by Baystate Professional Book Service, Inc. The presenter's texts are normally available for purchase along with many other texts related to the conference's theme or recommended by the presenter. A portion of the proceeds helps support continuing education events at the Brattleboro Retreat.

SPECIAL ACCOMMODATIONS

Attendees in need of special accommodations to attend a continuing education event are encouraged to contact the Office of Continuing Education at 802-258-4359.

Presenting Continuing Education conferences at the following locations:

Brattleboro, VT

The Brattleboro Retreat

Anna Marsh Lane • P.O. Box 803 • Brattleboro, VT 05302

Montpelier, VT

The Capitol Plaza • 100 State Street • Montpelier, VT 05602

Holyoke, MA

The Log Cabin Banquet and Meeting House
500 Easthampton Road • Holyoke, MA 01040

For directions to the Brattleboro Retreat, the Capitol Plaza, or the Log Cabin, please visit brattlebororetreat.org



Brattleboro Retreat

MENTAL HEALTH AND ADDICTION CARE

Continuing Education Registration Form

Advance registration with full payment is required for all conferences. To register, you can either:

- Mail a completed copy of this form with your check (made out to Brattleboro Retreat) or your credit card information to:

**Brattleboro Retreat, Office of Continuing Education,
Anna Marsh Lane, P.O. Box 803, Brattleboro, VT 05302**

- Fax a completed copy of this form with your credit card information to 802-258-3790.

- Register online at brattlebororetreat.org.

NOTES: We do not accept purchase orders or send invoices. Fees are refundable less a \$30 service charge up to two weeks prior to an event.

For more information, please call 802-258-4359.

Please register me for the following conference(s):

(PLEASE PRINT CLEARLY)

Conference Title _____

Date: _____ Cost: \$ _____
VENUE: Brattleboro Holyoke Montpelier

Conference Title _____

Date: _____ Cost: \$ _____
VENUE: Brattleboro Holyoke Montpelier

Conference Title _____

Date: _____ Cost: \$ _____
VENUE: Brattleboro Holyoke Montpelier

Total: \$ _____

My Name: _____

Professional Affiliation(s): _____

Credentials: _____

Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Fax: _____

Email (for confirmation): _____

Above is my: Home address Work address

Payment method: Check enclosed Charge my credit card
 VISA MASTERCARD DISCOVER

Credit Card #: _____

Exp. Date: _____

Your **credit card's** billing zip code: _____

Signature _____

Please mail me more information about the Brattleboro Retreat.

I would like to receive the Brattleboro Retreat's e-newsletter.